

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
April 14, 2009
7:30 p.m.
Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. **PRESENTATION**-Odyssey of the Mind, Liberty Bell Elementary

III. **APPROVAL OF MINUTES OF MARCH 23, 2009.**

IV. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

V. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

VI. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School Mr. John Zuk
Middle School Mr. Nathan Davidson
Intermediate School Mrs. Mary Farris
Elementary Schools Mr. Samuel Hafner

B. *Student Trips*

The Administration recommends approval of the following student trips:

- 1. *Southern Lehigh Speech and Debate Team* to attend the National Catholic Forensic League Grand National Tournament in Albany, NY, Friday, May 22, 2009 to Monday, May 25, 2009. (VI, B-1)**
- 2. *Southern Lehigh Boys' Lacrosse Team* to participate in a Team Camp at Rochester Institute of Technology in Rochester, NY, July 23, 2009 to July 25, 2009. (VI, B-2)**

C. *Textbook Approval*

The Administration recommends approval of new Language Arts, Art and Social Studies textbooks. Textbooks will be on display in the

Administration Building for two weeks. Final adoption will be at the April 27, 2009 Board meeting. (VI, C)

D. *Revised 2009-2010 School District Calendar*

The Administration recommends approval of the revised 2009-2010 Southern Lehigh School District Calendar. (VI, D)

VII. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of April 14, 2009. (VII, A)

B. *Investment of Funds*

The Administration recommends approval of the attached Investment of Funds. (VII, B)

C. *Letter of Agreement with Lehigh Career & Technical Institute*

The Administration recommends approval of the enclosed Letter of Agreement regarding coordination of the National School Lunch Program. This action is taken annually by the School Board. (VII, C)

D. *Real Estate Tax Refund*

The Administration recommends approval of a refund of 2007-2008 school real estate taxes of \$1892.23 to James and Cheryl W. Kusko, Parcel ID#22 64257697796 1, pursuant to the enclosed letter from the County of Lehigh Office of Assessment. (VII, D)

E. *Treasurer's Report*

The Administration recommends approval of the Treasurer's Report and Investment Report for the month of March 2009. (VII, E)

F. *Transfer of Funds from 2006 AA Bond Proceeds*

The Administration recommends authorizing Robert Guerriere to transfer to the Construction Account the remaining funds from the 2006 AA Bond Proceeds account at US Bank and close the current account. There is an approximate balance of \$91,000 in the account at US Bank. The 2006 AA Bond proceeds and accumulated interest earned have been used to pay contractor invoices on the Intermediate School construction project, excluding \$2,366,000 that is in the Tri-Party Financial Security Agreement account with Upper Saucon Township, and \$72,225 that is in the PennDOT Letter of Credit Collateral account. The balance of contractors' invoices for the Intermediate School construction will be paid from the 2008 bond proceeds.

G. *Approval to Participate in the Assoc. of Educational Purchasing Agencies (AEPA)*

The Administration requests permission to utilize the cooperative purchasing program of the Association of Educational Purchasing Agencies and its Pennsylvania counterpart, the Pennsylvania Education Joint Purchasing Council (PEJPC) which have been

researched by Attorney Bartholomew. The contracts offered through these programs allow the District to make purchases of various services and products without conducting our own local bids.

VIII. SUPPORT SERVICES

A. *Intermediate School Construction Change Order/Adjustments*

1. **The Administration recommends approval of Change Order G-11 to Penn Builders in the amount of \$2,724.00 for the addition of a roll-up service/ticket window door to be installed in the new storage building. (VIII, A-1)**
2. **The Administration recommends approval of allowance change HC-001 in the amount of \$746.03 to add approximately 16 linear feet of air diffuser. (VIII, A-2)**
3. **The Administration recommends approval of allowance change HC-002 in the amount of \$3,666.00 to add additional smoke detectors in the building duct system. (VIII, A-3)**

B. *Stadium Bleacher Project*

1. **The Administration recommends award of the visitor's bleacher replacement to Imperial Excavating and Paving, LLC, 1234 South Fifth Street, Allentown, PA 18013 in the amount of \$392,722. This includes replacement with a 1327 seat bleacher at a cost of \$370,222 and a filming platform at \$22,500.**
2. **The Administration recommends acceptance of the proposal for Bleacher Construction Observation Services from Architerrra, PC, 205 North Main Street, Coopersburg, PA 18036 in the amount of \$7,120. (VIII, B-2)**

IX. PERSONNEL

A. *Certificated Staff*

1. *Retirement*

*The Administration recommends approval of the retirement of the following staff, effective the end of the 2008-2009 school year:

Doris Brunner, Math Teacher, Middle School. Mrs. Brunner has been employed with the district for 35 years.

Maryann Impink, ESL Teacher, Liberty Bell Elementary School. Dr. Impink has been employed with the district for 35 years.

Gary Lee, Science Teacher, Middle School. Mr. Lee has been employed with the district for 35 years.

Candace Shoemaker, Reading Specialist Teacher, Middle School. Mrs. Shoemaker has been employed with the district for 19 years.

Jan Weinberger, School Psychologist, Hopewell Elementary School. Mr. Weinberger has been employed with the district for 24 years.

2. *Childrearing Leave 2009-2010*

*The Administration recommends approval of second period of childrearing leave for the 2009-2010 school year of the following staff:

Molly Brundage, Reading Teacher, Middle School

3. *FMLA Leave*

*The Administration recommends approval of FMLA leave of the following staff:

Colleen West-Slotter, Math Teacher, Middle School, beginning March 31, 2009 through May 11, 2009.

4. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2008-2009 school year: (IX, A-4)

Gail Degruccio, Elementary

Erin Doherty-Faust, Elementary and Reading Specialist

Lauren Fenstermaker, Elementary

Jacqueline Laurence, Elementary and Special Education

Laura Schantz, Elementary

5. *Intermediate School Assistant Principal*

The Administration recommends the approval of Sean McGinty, Assistant Principal, Intermediate School, at a salary of \$80,000 per year from start date (*to be determined*) through June 30, 2010 (*pro-rated*) pending receipt of required documentation. This is a new position. (IX, A-5)

B. *Noncertificated Staff*

1. *Unpaid Leave*

*The Administration recommends the approval of unpaid leave of the following staff:

Trudy Rothrock, Cafeteria Worker, Middle School, Monday, October 5, 2009 through Friday, October 9, 2009.

Jane Dunbar, 3 hour Instructional Assistant, Hopewell Elementary, Friday, May 22, 2009.

2. *Substitutes*

*The Administration recommends the approval of the following substitute support staff for the 2008-2009 school year: (IX, B-2)

Roxanne Fadeley, Substitute Cafeteria Worker

Rosa Foulke, Substitute Cafeteria Worker

Patty Lynn-Helmick, Substitute Cafeteria Worker

Humera Khawaja, Substitute Cafeteria/Playground Monitor

Vikki McCue, Substitute Cafeteria/Playground Monitor

Robert Fluck, Substitute Custodian

Linda Patterson, Substitute Health Paraprofessional

Susan Huber, Substitute Instructional Assistant

C. *Extra-Compensatory Positions*

1. *Volunteer Coach*

*The Administration recommends approval of the appointment of the following volunteer coach for the 2008-2009 school year: (IX, C-1)

Joshua Miller Football

X. REPORTS

A. **Committee Reports**

B. **Superintendent's Report... Mr. Liberati**

C. **Facilities Report... Mr. Liberati**

XI. OLD BUSINESS

XII. NEW BUSINESS

A. *First Reading on Policy #916*

The Administration recommends the first reading of Policy #916, *School Volunteers.* (XII, A)

XIII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIV. FOR INFORMATION ONLY

Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIV)

XV. VISITORS' COMMENTS

XVI. EXECUTIVE SESSION

XVII. OPEN SESSION

XVIII. ADJOURNMENT